

## Environment Portfolio Provisional Outturn Summary for 2015/16

2014/15 Actuals £'000	Division Service Areas	2015/16 Original Budget £'000	2015/16 Latest Approved £'000	2015/16 Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
77	<b>Public Protection</b> Emergency Planning	75	75	70	Cr 5	1	0	0
<b>77</b>		<b>75</b>	<b>75</b>	<b>70</b>	<b>Cr 5</b>		<b>0</b>	<b>0</b>
4,115	<b>Street Scene &amp; Green Space</b> Area Management/Street Cleansing	4,048	4,037	3,976	Cr 61	2	Cr 50	0
2,429	Highways	2,542	2,512	2,622	110	3	128	0
Cr 42	Markets	Cr 2	Cr 2	Cr 52	Cr 50	4	Cr 43	Cr 40
5,745	Parks and Green Space	5,676	5,791	5,821	30	5	22	0
467	Street Regulation	513	515	501	Cr 14	6	Cr 2	0
17,613	Waste Services	17,853	18,087	17,905	Cr 182	7	Cr 158	Cr 270
<b>30,327</b>		<b>30,630</b>	<b>30,940</b>	<b>30,773</b>	<b>Cr 167</b>		<b>Cr 103</b>	<b>Cr 310</b>
545	<b>Support Services</b> Support Services	518	520	516	Cr 4	8	0	0
<b>545</b>		<b>518</b>	<b>520</b>	<b>516</b>	<b>Cr 4</b>		<b>0</b>	<b>0</b>
252	<b>Transport &amp; Highways</b> Depots	275	275	296	21	9	0	0
6,921	Highways incl London Permit Scheme	6,794	7,219	7,447	228	10	335	145
Cr 6,496	Parking	Cr 6,696	Cr 6,451	Cr 7,455	Cr 1,004	11-16	(345)	Cr 85
176	Traffic & Road Safety	157	168	112	Cr 56	17	0	0
327	Transport Support Services	342	395	333	Cr 62	18	Cr 26	0
<b>1,180</b>		<b>872</b>	<b>1,606</b>	<b>733</b>	<b>Cr 873</b>		<b>Cr 36</b>	<b>60</b>
<b>32,129</b>	<b>TOTAL CONTROLLABLE</b>	<b>32,095</b>	<b>33,141</b>	<b>32,092</b>	<b>Cr 1,049</b>		<b>Cr 139</b>	<b>(250)</b>
6,238	<b>TOTAL NON-CONTROLLABLE</b>	5,332	8,075	8,075	0		Cr 33	0
2,221	<b>TOTAL EXCLUDED RECHARGES</b>	2,290	2,483	2,483	0		0	0
<b>40,588</b>	<b>PORTFOLIO TOTAL</b>	<b>39,717</b>	<b>43,699</b>	<b>42,650</b>	<b>Cr 1,049</b>		<b>Cr 172</b>	<b>(250)</b>

## Reconciliation of Latest Approved Budget

£'000

## Original budget 2015/16

39,717

Repairs and Maintenance - carry-forward from 2014/15	33
Keston Ponds Dam - carry-forward from 2014/15	20
Countryside & Woodland works - carry-forward from 2014/15	40
Waste - 3 split-bodied vehicles - carry-forward from 2014/15	558
Increase in Contract Costs re TLG Pension contributions	23
Lead Local Flood Authority grant	213
waste - split bodied budget not required & returned ton CC	Cr 200
Funding agreed for automatic parking cameras	306
SEN Transport Client	53
Merit awards	24
<b>Latest Approved Budget for 2015/16</b>	<b>40,787</b>

## Memorandum Items

Capital Charges 5802	-175
Deferred Charges (REFCUS) 5804	413
Impairment 5806	2704
Gov Grants Deferred 5807	-379
Insurance	-92
Rent Income	-78
Repairs & Maintenance	0
IAS19 (FRS17)	351
Excluded Recharges	192
<b>Reported Latest Approved Budget for 2015/16</b>	<b>43,723</b>

**REASONS FOR VARIATIONS****1. Emergency Planning Cr £5k**

Minor variations across the service total Cr £5k.

**2. Area Management & Street Cleansing Cr £61k**

Savings brought-forward as a result of the closure of public conveniences total £43k. The FPN contract has a net variation of Cr £5k for 2015/16. Other minor variations across the service total Cr £18k

<b>Summary of overall variations within Area Management &amp; Street Cleansing</b>	<b>£'000</b>
Savings as a result of closure of Public Conveniences	Cr 43
Other minor net variations	Cr 18
<b>Total variation for Area Management &amp; Street Cleansing</b>	<b>Cr 61</b>

**3. Highways SSGS Dr £110k**

There is an underspend on salaries of £37k due to vacancies partly offset by the additional monitoring carried out by the contractor of Dr £29k.

Due to the mild winter the stock on supplies of salt etc. have not needed to be replenished resulting in an underspend of £22k on the Snow Friends budget.

The additional spend on potholes Dr £128k is as a result of the wet winter which like the cold weather causes defects and erosion on the carriageways. This has been covered by management action to achieve savings on other areas such as minor Improvements Cr £108k.

The additional spend on Safety Out of Hours Dr £32k is due to clearer reporting and is met from underspends on road markings and guard rails (Cr £31k).

There is an increase in income from Street traders licensing of £11k due to an increase in the number of license applications being received. Similarly income from Skip licenses is higher by Cr £3k due to an increase in requests. Other miscellaneous income Cr £2k.

Tree maintenance is overspent by £133k due to a number of works that have had to be carried out relating to unpredictable emergency callouts, root pruning health and safety works and post 2013/14 storm remedial works. This out turn is higher than last projected due to the increased number of remedial works recommended from condition surveys in the period December to March 16.

Other minor net variances across the service total Dr £2k.

<b>Summary of overall variations within Highways SS&amp;GS</b>	<b>£'000</b>
Employee costs	Cr 37
Agency/ Consultancy costs	29
Snow Friends	Cr 22
Potholes	128
Minor Improvements etc	Cr 108
Road Markings and guard rails	Cr 31
Safety Out of Hours	32
Tree maintenance	133
Income from Street Traders Licence and skip licence fees etc	Cr 16
Minor variations net	<u>2</u>
<b>Total variation for Highways SS&amp;GS</b>	<b><u>110</u></b>

**4. Markets - Cr £50k Variation**

As a result of higher activity than budgeted, income was overachieved by £35K. In addition there was a net underspend of £15k across staffing and running expenses.

**5. Park and Green Space Dr £30k**

Post 2013/14 storm remedial works have been carried out on trees within parks and allotments, leading to an overspend of £30k within tree maintenance.

**6. Street Regulation Cr £14k**

This underspend mainly relates to the part year effect of vacant posts as a result of the staffing review within this division.

**7. Waste Services Cr £182k**

Green garden waste disposal tonnages were 1,186 tonnes below budget mainly due to the weather during the year, resulting in an underspend of £53k. For information, the total tonnage of 14,634 tonnes for 2015/16 is 189 tonnes below the 2014/15

Across the garden waste collection service, there was an underspend of £245k. This is a combination of a underspend of £58k within staffing and running expenses, the continuing sale of green garden waste stickers Cr £19k, and additional income for the garden waste subscription service of Cr £168k.

Disposal tonnages from increased trade waste delivered activity were 1,450 tonnes above budget resulting in an overspend of £207k.

As a direct consequence of the extra tonnage described above, additional income of £207k was received for trade waste delivered. This offsets the disposal overspend from Weighbridge tonnage.

For other residual tonnages, there is an overspend of £42k. This is mainly due to the expected additional tonnage relating to the extra day for the leap year. This is more than offset by a reduction in detritus tonnage resulting in an underspend of £99k.

Other overspends include Dr £87k relating to the purchase of bins / containers, largely for trade waste customers and depot refurbishment works.

Within paper recycling income, there is a deficit of £28k. This relates largely to an issue with 2015-16 paper tonnages that have been adversely affected by wet weather over recent months, and have not been able to be recycled in the usual way. Actual paper tonnage is 290 tonnes below budget and 936 tonnes below 2014/15 actual tonnage.

Within other income streams, there is a net surplus of Cr £43k income from trade waste collected income, textile collections and kitchen waste liners.

Savings of £250k were built into the 2015/16 waste services budget for the revision to the kerbside paper collection service. The report to the Environment Portfolio Holder on 18 February 2015 highlighted that after taking account of the one-off implementation costs, the savings expected to be delivered during 2015/16 would be below the target by £107k. The savings for future years would however be exceeded by £250k per annum.

The actual implementation of the changes began at the end of June, a month later than expected. However actual costs were far less than anticipated and the resulting level of saving was £275k in 2015/16, which is £25k above the target saving.

An underspend on the Coney Hill contract costs Cr £36k has partly offset additional disposal costs of Dr £52k associated with the disposal of incinerator ash tonnage.

As a result of the introduction of the Safer Lorry Scheme, vehicles of more than 3.5 tonnes have to be fitted with sideguards to protect cyclists from being dragged under the wheels in the event of a collision, as well as special mirrors to provide a better view of cyclists and pedestrians. The costs of adapting the waste fleet was £34,500.

Tonnages for recycling and food waste have fallen over the last year while residual waste tonnages are increasing. To understand the reasons for this and to fully inform future potential tenderers for the new Waste contract, a waste audit survey was undertaken at a cost of £15k. This information will help to inform future waste strategies and operational changes.

The existing software had to be developed to include the waste and grounds maintenance contracts in order to improve the contract monitoring that will be carried out by the new contract support team within Street Scene and Green space. The development of the software will have the versatility to support the commissioning process providing an IT foundation for contract management beyond 2019 when the service contracts are due to be tendered, Dr £48k.

Other minor variances total Dr £12k

#### Summary of overall variations within Waste Services

£'000

Waste disposal tonnages - Green Garden Waste	Cr	53
Underspend from Green Garden Waste service	Cr	245
Waste disposal tonnages - Trade Waste Delivered		207
Trade waste delivered income	Cr	207
Waste disposal tonnages - other residual tonnage	Cr	57
Bins & weighbridge refurbishment		87
Paper recycling income		28
Trade waste collected and textile collection income	Cr	43
Impact of implementation of revised kerbside collection arrangements	Cr	25
Coney Hill and Incinerator ash		16
Side guard costs & kerbside residual waste survey		50
Contract monitoring software		48
Other minor variations across the waste service budget		12
<b>Total variation for Waste Services</b>	<b>Cr</b>	<b>182</b>

#### 8. Support Services Cr 4k

Minor variations across the service total Cr £4k.

**9. Depots - Dr £21k**

This overspend is due to additional costs incurred for business rates and electricity at the depot.

**10. Highways (incl London Permit Scheme) Dr 228k**

Within NRSWA income, there is a projected net deficit of £397k. This is partly the result of improving performance by utility companies in the area of defect notices, which has resulted in lower charges raised by the Council, and appears to be an ongoing trend.

Part year vacancies has resulted in an underspend of £38k against staffing.

The winter service budgets are £131k underspent, essentially due to the relatively mild winter and lack of snowfall. The table below gives a breakdown of winter service budgets, final expenditure, and subsequent variances: -

<b>Winter Service</b>	<b>Budget £'000</b>	<b>Outturn £'000</b>	<b>Variance £'000</b>
Salt, gritting & snow clearance	164	85 Cr	79
Met Office Costs	26	22 Cr	4
Vehicle / plant maintenance & repairs	111	95 Cr	16
Standby / training / overtime and other costs	106	74 Cr	32
<b>Winter Service Totals</b>	<b>407</b>	<b>275 Cr</b>	<b>131</b>

<b>Summary of variations within Highways (incl London Permit Scheme)</b>	<b>£'000</b>
NRSWA income	397
Staffing	Cr 38
Winter maintenance	Cr 131
<b>Total variation for Highways</b>	<b>228</b>

**11. Bus Lane Contraventions Cr 657k**

As a result of reinstating bus lane enforcement following completion of public realm works in Bromley North from March 2015, there is additional income of around £469k for 2015/16 and Cr £8k from previous years pcns. The Equipment budget is underspent by £180k due to the delay on the purchase and installation of the automated camera scheme because of order time and technical issues. This underspend is the subject of a carry forward request.

<b>Summary of variations within Bus Lane Contraventions</b>	<b>£'000</b>
PCNs Issued for Bus Lanes	Cr 477
Purchase of equipment	Cr 180
<b>Total variations within Bus Lanes</b>	<b>Cr 657</b>

**12. Off Street Car Parking Cr 218k**

Overall there is a surplus of £183k for off street parking income. Cr £149k extra is from Village Way and the Civic Centre multi-storey car parks which is offset by a deficit of around £100k at the Hill MSCP. There is also extra income of £61k from the Mitre Close surface car park. It should be noted that the average income at Mitre Close for April 2014 to February 2015 was £2k however in March 2015 this rose to £6k and has continued at this level for the rest of the year. This is because some spaces were being used by the Bromley North contractors during the period of works and therefore enforcement did not commence until March 2015. Other surface car parks show a net surplus of around £73k mainly in Beckenham and West Wickham.

Additionally there is an underspend of £10k due to a one-off business rates rebate which is offset by additional rent of Dr £23k due to a backdated rent increase. Indigo car parking contract costs are underspent by £50k. Other minor net variations across the service total Dr 2k.

<b>Summary of variations within Off Street Car Parking</b>	<b>£'000</b>
Business Rate rebate	Cr 10
Backdated rent increase	23
Third party payments- Indigo (formerly Vinci Park).	Cr 50
Off Street Car Parking income - multi-storey car parks	Cr 49
Off Street Car Parking income - other surface car parks	Cr 134
Minor variations	2
<b>Total variations within Off Street Parking</b>	<b>Cr 218</b>

**13. On Street Parking Cr £100k**

Due to the replacement of on street P&D machines with cashless parking there is a projected underspend on airway costs of £6k and other minor variations total Cr £11k.

There is additional on street parking fee income of £56k from various locations across the borough as well as Cr £27k income from bay suspensions.

<b>Summary of variations within On Street Parking</b>	<b>£'000</b>
P&D Airway costs	Cr 6
On Street Parking income	Cr 83
Other minor variations	Cr 11
<b>Total variations within On Street Parking</b>	<b>Cr 100</b>

**14. Parking Enforcement Dr £75k**

Salaries on CCTV staff are underspent by £43k, of which Cr £32k is due to a vacant post not filled and Cr £11k due to holiday/ sickness cover not being required. Indigo contract payments are underspent by £49k.

Equipment costs are underspent by £167k mostly due to the automated camera scheme being delayed due to the longer order time and technical issues such as the connection of the encoders (Cr £126k). Other equipment is underspent as the planned purchase of equipment did not go ahead due to the proximity to award of the new parking contract (Cr £41k). The automated camera underspend is the subject of a carry forward request.

Other variations include an underspend of the computer equipment maintenance budget Cr £19k. The upgrade was not required as the new system for automated cameras was about to be introduced.

There is a net surplus of £286k from PCNs issued by Indigo Park (formerly known as Vinci Park) in the current year due to an increase in contraventions. Additional income of Cr £125k has been received over the year for contraventions that occurred prior to 1st April 2015. For information, the number of contraventions during the 9 months to December 2015 resulted in an average of 5,700 per month and this figure was used to project contraventions for the final 3 months of the year. The actual number of contraventions that occurred during the final quarter was 18,480. The average number of contraventions per month during this period was 6,160 compared to the 5,700 during the previous 9 months.

A net deficit of Dr £826k is for mobile and static cameras due to changes in legislation from April 2015. This is partly offset by additional income from old year tickets Cr £17k.

The revenue contribution to capital in 2014/15 for the CCTV control room was no longer required and was returned to the revenue account. This was because the technical enhancements were no longer required due to the change in legislation relating to the use of CCTV cameras.

Other minor variations across the service total Cr £15k.

<b>Summary of variations within Car Parking Enforcement</b>	<b>£'000</b>
CCTV Salary costs	Cr 43
Indigo contract costs	Cr 49
Equipment Costs - automated cameras.	Cr 126
Other equipment	Cr 41
Purchase of computer equipment	Cr 19
PCNs issued by CEOs	Cr 411
PCNs issued by mobile & static cameras	809
Return of Direct Revenue Financing from 2014/15 not required	Cr 30
Minor variations	Cr 15
<b>Total variations within Car Parking Enforcement</b>	<b>Cr 75</b>

**15. Parking Shared Service Cr £43k**

It is projected that the net variation on Parking Shared Service for Bromley 2015/16 will be Cr £43k, mainly due to vacant posts.

**16. Permit and Disabled Parking Cr £61k**

The increase in permit income of Cr £59k is mainly due to the withdrawal of the free visitor vouchers for the over 60's. Other minor variations total Dr £4k.

Minor net variations within the disabled parking service total Cr £6k.

<b>Summary of variations within Permit and Disabled Parking</b>	<b>£'000</b>
Permit Income	Cr 59
Permit parking minor net variations	4
Disabled Parking variations	Cr 6
<b>Total variations</b>	<b>Cr 61</b>

**Summary of overall variations within Parking:**

Bus Routes enforcement	Cr	477
Off Street Car Parking	Cr	218
On Street Car Parking	Cr	100
Parking Enforcement		201
Equipment costs for automatic cameras (bus lanes & parking around schools) (C/F Request)	Cr	306
Parking Shared Service		-43
Permit & Disabled Parking		-61
<b>Total Variation for Parking</b>	<b>Cr</b>	<b>1,004</b>

**17. Traffic & Road Safety Cr£56k**

There was an underspend of Cr £27k for staffing within TP Strategy mainly due to the TP Managers post remaining vacant for a number of months. Additional spend of Dr £19k was incurred on minor traffic management schemes which was more than offset by an overachievement of income from road closure charges (Cr £42k). Within Road Safety there was a Cr £18k underspend as a result of the 'refunded days' within the school crossing patrol contract. There was a net underachievement of income of Dr £12k from the Disabled Person's Parking Bays scheme as further consultation had to be undertaken to consider whether the scheme could be fully implemented or not.

**Summary of variations within Traffic & Road Safety**

		<b>£'000</b>
Staffing	Cr	27
Minor traffic schemes		19
Road closure income	Cr	42
School crossing patrol contract	Cr	18
Disabled Person parking Bay scheme		12
<b>Total variations for Traffic &amp; Road Safety</b>	<b>Cr</b>	<b>56</b>

**18. Transport Support Services Cr £62k**

A reduction in the mail delivery service requirements across the Council has meant that there was an underspend on drivers and transport running costs of Cr £42k. The SEN Transport Client transferred to Environment from Care Services in the later part of 2015. This service was carrying staff vacancies which resulted in a £25k underspend. Other minor variations across the service total Dr £5k

**Summary of variations within Transport Support Services**

		<b>£'000</b>
Driver & transport costs for mail delivery service	Cr	42
Vacancies within SEN transport client	Cr	25
Other minor variations		5
<b>Total variations for Transport Support Services</b>	<b>Cr</b>	<b>62</b>

**Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned:

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.